

[Name of Institution]
Inventions and Proprietary Information Agreement

Name (please print or type): _____

NRIC/Passport No. _____

Address: _____

In consideration of:

- my present or future employment at the [Name of Institution] (“**Institution**”); and/or
- my participation in research at Institution; and/or
- opportunities made or to be made available to me to make significant use of Institution funds or facilities; and/or
- opportunities to share in royalties and other inventors/author rights outlined in the Institution Intellectual Property Policy (the “**IP Policy**”), I agree:

A. to disclose promptly and assign to Institution all rights to all inventions, copyrightable materials, computer software, integrated circuit layouts, tangible research property and trademarks (“**Intellectual Property**”) conceived, invented, authored, realised or reduced to practice by me, either solely or jointly with others which:

- (i) are developed in the course of or pursuant to research which has been funded by an external party (whether government or private) or has been conducted in collaboration with or through other involvement of such external party, where any Intellectual Property resulting from such research may be subject to an agreement between Institution and such external party; or
- (ii) result from the significant use of Institution resources as such “significant use” is defined in Clause 2.3 in the IP Policy; or
- (iii) result from work done in the course of my employment with Institution; and

B. to execute all necessary papers and otherwise provide proper assistance, at Institution’s expense, during and subsequent to the period of my Institution affiliation, to enable Institution to obtain, maintain or enforce for itself or its nominees, patents, copyrights or other legal protection for such Intellectual Property; and

- C. to prepare and maintain for Institution adequate and current written records of all such Institution Intellectual Property; and
- D. to deliver promptly to Institution when I leave Institution for whatever reason, and at any other time as Institution may request, copies of all written records referred to in Paragraph C. above as well as all related memoranda, notes, records, schedules, plans or other documents, made by, compiled by, delivered to, or manufactured, used, developed or investigated by Institution, which will at all times be the property of Institution; and
- E. not to disclose to Institution or use in my work at Institution (unless otherwise agreed in writing with Institution):
 - (i) any proprietary information of any of my prior employers or of any third party, such information to include, without limitation, any trade secrets or confidential information with respect to the business, work or investigations of such prior employer or other third party; or
 - (ii) any ideas, writings, or Intellectual Property of my own which are not included in Paragraph A above within the scope of this Agreement.

This Agreement, together with the IP Policy, which terms are hereby incorporated, shall replace all previous agreements relating in whole or in part to the same or similar matters which I may have entered into with Institution. It may not be modified or terminated, in whole or in part, except in writing signed by an authorized representative of Institution. Discharge of my undertakings in this Agreement will be an obligation of my executors, administrators or other legal representatives or assignees.

I represent that, except as identified on the reverse side hereof, I have no agreements with or obligations to others in conflict with the foregoing.

Signature

Witnessed by:

Date

Name of Witness

Note: A detailed discussion of Institution's policy related to intellectual property is outlined in the Institution Intellectual Property Policy referenced above. This document is available upon request from C & P.

(To be made out and signed in triplicate. Distribution: original copy to the signatory's personnel file; second copy to the signatory; and third copy to C & P.)